

Parent/Provider Contract 2005

This is a contract between _____ (herein called Parent(s)) and Name of Provider, owner of the Home Day Care (herein called Provider).

Childcare services will be provided by the Provider for (name of child) _____ on (circle days needed) Mon. Tues. Wed. Thurs. Fri. from _____ until _____ beginning on _____.

The following will be paid holidays at The Provider's home and no childcare service will be provided:

*New Year's Day (observed Friday Dec. 30, 2005)

*Memorial Day

*Independence Day

*Labor Day

*Thanksgiving Day and Day After

*Christmas Day (observed Monday Dec. 26, 2004)

*Christmas Eve closed at 3 PM

3. **The Provider will also be closed for 2 weeks vacation, with pay of 50% normal tuition (Which will hold your child's spot. You will be notified at least 60 days in advance.) The provider may also take 2 paid sick/personal days.

4. The following days will be paid as full days although the hours will be a little different:

Christmas Eve-Close at 3:00 p.m.

The fee for childcare will be \$_____ per week payable on Tuesday by 5:00 p.m. Parent agrees childcare fees are due regardless of attendance. Parent agrees to pay childcare on same day every week.

The late fees of \$2.50 per 8 minutes per child without notice are understood and agreed upon. If a parent is a no show/no call, then after 45 minutes the alternate contact will be called to get the children. If the parents or alternate contact are not there by the following morning, the police will be notified.

Parent agrees to pay \$30.00, if a check is returned to The Provider, plus the amount of the balance due for childcare and any bank fees incurred, within 24 hours of getting notice of a returned check, or childcare will be refused. If a check is returned only cash and or official bank checks will be accepted from that point forward.

Parent is aware that at no time will the provider have more than 8 children in care including her own, only 3 of which will be 24 months or younger.

9. Parent will pay late fee of \$10.00 per day if payment is not received by 5:00 PM on the due date of Tuesday. Parent agrees that if payment is not received within 3 days at drop off time, including all late fees, the child will not be accepted into care. Parent agrees that if 7 days pass without payment made, childcare services will be terminated and the collection's process begun.

10. Parent agrees to pay all costs associated with collection of any unpaid debt to Provider.

11. Parent agrees to provide 60 days notice prior to any vacation time (that your child will not be in my care, this is the same that the provider gives to parent's). Parent agrees to pay 50% of childcare fee's to hold child's position during any vacation time or extended leave due to illness, etc., up to 2 weeks per year. If a child is not back in care 7 days after the agreed upon return date, with no notice this contract is null and void, meaning the child will no longer be in this Home Daycare.

12. Parent and Provider agree to provide 2-week notice of termination of the Childcare Contract. Parent agrees that regardless of attendance, the final 2 weeks fees will be paid to Provider.

13. Parent agrees to complete all forms required and given by The Provider. Parent agrees to update personal information as it occurs. Parent understands that child cannot remain in care without proper documentation on file.

14. Parent agrees to provide all supplies requested by Provider. Parent understands if required items are not supplied, the Provider will purchase them and Parent will reimburse Provider for the full cost plus the Provider's time in acquiring those supplies.

Parent/Guardian Signature: _____

Date: _____

Parent/Guardian Signature: _____

Date: _____

Provider Signature: _____

Date: _____

Provider Information:

put address and phone number here